

**MINUTES  
BERRICK SALOME PARISH COUNCIL  
NEIGHBOURHOOD PLAN STEERING GROUP  
19<sup>TH</sup> JUNE 2019**

An Extraordinary Meeting of the Neighbourhood Plan Steering Group ('the Group') was held in the Chequers, Berrick Salome on Wednesday 19<sup>TH</sup> June 2019 at 7:00 pm to consider the Examiner's Clarification Note dated 17<sup>TH</sup> June 2019

Present:

Brian Tracey (BT) (Chair)  
Ian Glyn (IG) (Chairman - Parish Council)  
Chris Cussens (CC) (Parish Clerk)  
Ray Perfect (RP)  
Derek Shaw (DS)  
Sarah Russell (SR)  
Sue Lyons (SL)  
Sarah Vaccari (SV)

**1. Apologies for Absence**

Chris Kilduff (CK), Conrad Shields (CS), Douglas Taylor (DT).

**2. To review and devise a response to the Examiner's Clarification Note, to include 'Regulation 16' consultation responses received**

A copy of the Examiner's Clarification Note is appended hereto.

CC tabled a draft 'Reg 16 Response'

Following discussion the Meeting agreed that:

2.1 Liam Tiller response to be discussed as part of SODC comments on the Rokemarsh Settlement boundary

2.2 SODC comments 1-9 were agreed to be adopted in the final plan

2.3 SODC comment 10. BT had spoken to Robyn Tutt at SODC about this. She advised that by drawing a settlement boundary we were encouraging infill development which is in contravention to its hierarchy status in the Local Plan.

It was agreed by all that the boundary could be removed. We would respond to both SODC and the Examiner stating that we were satisfied that the settlement boundary to Rokemarsh could be removed as long as in doing this the rest of the plan was not compromised. A set of words will need to be found in the final plan to recognised that, although not defined by a settlement boundary it is still recognised as one of the 4

groupings of dwellings within the parish and its individual identity should be preserved.

The plans will need to be updated with the removal of the boundary in due course

2.4 SODC comments numbers 11-14 were all agreed to be adopted

2.5 SODC comment 15, it was agreed to change the wording as suggested by SODC so that the need had to be identified in the parish

2.6 SODC comment 16, wording of plan to be updated in due course

2.7 SODC comment 17, no action to be taken on these suggestions

2.8 SODC comment 18-28 to be incorporated into the plan in due course

2.9 The external examiners comments are all to be incorporated into the final revision of the plan

### **3. AOB**

3.0 Following a review of all the comments it was agreed to circulate a draft of our responses to all of the committee in order that those not present could comment and input.

3.1 Our final responses would be returned to SODC by 4<sup>th</sup> July

3.2 we will not update the plan until we receive the final comments. BT had discussed this with Robyn Tutt and was advised that we would not need to carry out another consultation following the plan revisions

### **4. Next meeting**

Date, time and venue for next meeting or 'no further meeting was proposed'.

There being no further business the meeting closed at 8 pm.

Signed ..... Chairman

Date .....

## **Berrick Salome Neighbourhood Development Plan Examiner's Clarification Note**

This Note sets out my initial comments on the submitted Plan. It also sets out areas where it would be helpful to have some further clarification. For the avoidance of any doubt matters of clarification are entirely normal at this early stage of the examination process.

### ***Initial Comments***

The Plan provides a distinctive vision for the neighbourhood area.

The presentation of the Plan is excellent in general, and in the connections made between its policies and the objectives in particular. The difference between the policies and the supporting text is very clear. The maps are very effective. The use of colour is helpful to the layout of the Plan.

The production of the Plan has been underpinned by very well-presented and detailed evidence. The separate evidence document is very helpful. It prevents the substantive Plan from being cluttered with information.

### ***Points for Clarification***

I have read the submitted documents and the representations made to the Plan. I have also visited the neighbourhood area. I am now in a position to raise issues for clarification with the Parish Council.

The comments made on the points in this Note will be used to assist in the preparation of my report and in recommending any modifications that may be necessary to the Plan to ensure that it meets the basic conditions. I set out specific policy clarification points below in the order in which they appear in the submitted Plan.

#### ***Policy BER1***

Given the nature of the District settlement hierarchy is a settlement boundary for Rokemarsh appropriate and evidence-based?

#### ***Policy BER2***

This policy is generally well-designed. It reflects the character of the neighbourhood area. Within this positive context I am minded to recommend that the first two paragraphs are repositioned into the supporting text as they largely act as a context for the policy. Does the Parish Council have any comments on this proposition?

In addition, could the final two paragraphs (including the bullet points/technical criteria) be located in the supporting text?

#### ***Policy BER3***

The general approach of the policy meets the basic conditions. However why does the final part of the policy support only one such scheme given that the opening element of the policy refers to 'an established need'?

Would the need for such developments possibly generate an ability to support further such proposals?

#### ***Policy BER6***

This is a very well-developed policy

Is it intended that any development should meet all the listed principles or simply those which are applicable to the proposal concerned? Paragraph 5.22 suggest that the policy takes the latter approach however its wording suggests the former approach.

*Policy BER7*

This policy is another well-considered element of the Plan. I saw the importance of the facilities included in the policy in the neighbourhood area.

***Representations***

Does the Parish Council have comments on any of the representations made to the Plan?

***Protocol for responses***

I would be grateful for responses and the information requested by 4 July 2019. Please let me know if this timetable may be challenging to achieve. It is intended to maintain the momentum of the examination.

In the event that certain responses are available before others I am happy to receive the information on a piecemeal basis. Irrespective of how the information is assembled please could it all come to me directly from the District Council. In addition, please can all responses make direct reference to the policy or the matter concerned.

Andrew Ashcroft  
Independent Examiner  
Berrick Salome Neighbourhood Development Plan.  
17 June 2019