

**MINUTES  
BERRICK SALOME PARISH COUNCIL  
NEIGHBOURHOOD PLAN STEERING GROUP  
12<sup>TH</sup> FEBRUARY 2019**

A Meeting of the Neighbourhood Plan Steering Group ('the Group') was held in the Berrick Salome Village Hall on Tuesday 12<sup>TH</sup> February 2019 at 7:30 pm.

Present:

Brian Tracey (BT) (Chair)  
Ian Glyn (IG) (Chairman - Parish Council)  
Chris Cussens (CC) (Parish Clerk)  
Conrad Shields (CS)  
Ray Perfect (RP)  
Sarah Russell (SR)  
Douglas Taylor (DT)  
Sue Lyons (SL)  
Sarah Vaccari (SV)

**1. Apologies for Absence**

Derek Shaw (DS), Chris Kilduff (CK)

**2. Declarations of Interests**

**SL** declared a beneficial interest in a paddock in respect of which a planning application (P13/S2758/FUL) for a new dwelling had been submitted to SODC in 2013 but subsequently withdrawn prior to determination.

**IG** declared a beneficial interest in an agricultural field in Berrick Salome located to the rear of the 'Old Post Office' and opposite St Helens Church. **IG** confirmed that neither he nor the co-owner would raise any objection to the field being designated as a 'Green Space'.

**3. Minutes of Previous Meeting**

The Minutes of the previous meeting, held on 15<sup>TH</sup> January 2019, were unanimously approved.

**4. Matters arising from the Minutes**

Item 5.1 BER1: The respective Settlement Boundaries of Roke and Rokemarsh were discussed and minor alterations proposed. It was decided that the Settlement Boundary maps should be revised accordingly and circulated to Members for comment. **Action: BT.**

Item 5.2 BER2 - 6: **BT** reported that the individual settlement design policies had now been amalgamated into a single policy, BER2, covering the parish as a whole.

Item 5.3 BER8: It was confirmed that this policy had been deleted from the plan.

Item 5.4 BER9: In relation to views it was noted that the reasons why an individual view is regarded as 'special' need to be clearly stated. Additionally, the accuracy and consistency of view descriptions and their respective locations must be verified. **Action: SR, SV, RP**

Item 5.5 BER10: **IG** read out the justifications he had prepared for each of the three proposed 'Green Spaces' in Berrick. **DT** said he would prepare justifications for the two in Roke as soon as possible. **Action: DT**

Item 5.6 BER13: **IG** reported that, following NH's advice, the contentious text relating to traffic had been deleted.

Item 5.7 BER15: It was noted that **NH** had revised the policy to refer only to water rather than to infrastructure in general.

Item 6 s14 Consultation: It was reported that the draft internal consultation statement had been updated and comments were invited from Members. **Action: All**

**5. To review the draft plan v.11 and the draft 'Evidence Based Report and Consultation Statement' v.11**

The Meeting agreed that:

5.1 the 'Consultation Statement' shall be removed from the EBR and treated as a separate document;

5.2 **NH** shall draft the 'Basic Conditions Statement';

5.3 **NH** shall contact SODC to obtain their feedback on the proposed changes to the plan documentation.

**IG** proposed that the final version of the draft plan documentation be issued to members of the PC on 8<sup>TH</sup> March. **DT** cautioned that there was no contingency plan should the documentation not be in a completely satisfactory state by that date.

**6. AOB**  
None.

**7. Next meeting**  
The date for the next meeting is Tuesday, 5<sup>TH</sup> March 2019 at 7:30pm, to be held in the rear meeting room of the Berrick Salome Village Hall.

There being no further business the meeting closed at 8:50 pm.

Signed ..... Chairman

Date .....