

**MINUTES
BERRICK SALOME PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING GROUP
10TH SEPTEMBER 2019**

A Meeting of the Neighbourhood Plan Steering Group ('the Group') was held in the Berrick Salome Village Hall on Tuesday 10TH September 2019 at 8:00 pm.

Present:

Ian Glyn (IG) (Chairman - Parish Council)
Chris Cussens (CC) (Parish Clerk)
Chris Kilduff (CK)
Ray Perfect (RP)
Derek Shaw (DS)
Conrad Shields (CS) (Chair)
Sue Lyons (SL)
Douglas Taylor (DT)

1. Apologies for Absence

Brian Tracey (BT), Sarah Russell (SR)

2. Declaration of interests

SL declared a beneficial interest in a paddock in respect of which a planning application (P13/S2758/FUL) for a new dwelling had been submitted to SODC in 2013 but subsequently withdrawn prior to determination.

IG declared a beneficial interest in an agricultural field in Berrick Salome located to the rear of the 'Old Post Office' and opposite St Helens Church. **IG** confirmed that neither he nor the co-owner would raise any objection to the field being designated as a 'Green Space'.

3. Minutes of Previous Meeting

The Minutes of the previous Group meeting, held on 19TH June 2019, were unanimously approved.

4. Matters arising from the Minutes

Item 2 called for a copy of the "Examiner's Clarification Note" to be appended to the Minutes but **not** the draft "Reg 16 Response" document which was tabled at the meeting by CC.

DT pointed out that since that meeting the "Reg 16 Response" had been modified - including the removal of the responses to the "Examiner's Clarification Note" to a separate document. Consequently, in his view, without having sight of the *original* "Reg16 Response" document tabled at that meeting it will not be possible for a reader to fully understand the context of paragraphs 2.1 through 2.8.

5. Matters outstanding from our published Referendum Plan (due by 9TH September)

CC reported that at the request of SODC a late modification had been made to the Plan whereby an 'Appendix' label was added to the EBR and the pages re-numbered. **CC** confirmed that he had sent a fresh copy of the Plan, duly modified, to SODC.

6. Referendum Preparation

The meeting noted that the date of the Referendum had yet to be confirmed. Once the date is set and SODC has published the final version of the Plan, Democratic Services will circulate an 'Information Statement & Information for Voters' leaflet. That event will mark the start of the 'referendum period'.

During the 'referendum period' restrictive neutrality rules apply to the PC. Therefore, the Meeting decided that the Steering Group itself would not engage in any promotional activities but would encourage the formation of independent campaign group(s).

SL and **SV** volunteered to form a 'yes' campaign group. There were no volunteers to establish a 'no' campaign group. There followed a brief discussion by the 'yes' group about campaign tactics and publicity materials. Several other Steering Group Members indicated their willingness to support the 'yes' group. **IG** mentioned that, being a Councillor, he did not intend involving himself in any campaign group.

CC reported that he was awaiting an answer from SODC as to whether it was permissible for campaign groups to use the PC mailing list and Website. **ACTION: CC**

The Meeting asked **CC** to enquire of SODC/Democratic Services as to whether or not: (a) it was permissible for a Councillor to join a campaign group in a private capacity; (b) any of the SODC provided NP grant monies can be used to meet the expenses incurred by campaign groups. **ACTION: CC**

7. Any Other Business

IG reminded **BT** (in his absence) that he was required to produce an account of the Localities grant expenditure. **ACTION: BT**

8. Next Meeting

No next meeting was proposed.

There being no further business the meeting closed at 9:00pm.

Signed Chairman

Date